

FINAS FINNISH ACCREDITATION SERVICES TERMS FOR ITS CLIENTS 2.8.2019

The client accepts the terms and conditions when applying for accreditation. Up-to-date terms and conditions are provided to the client in connection with the decision and are available on the FINAS Accreditation Service website. Client refers to actors seeking accreditation or actors already accredited.

1. The client shall comply with the requirements confirmed by the Finnish Accreditation Service for accreditation activities (Decision P1 and Bulletin 10). If major changes are made to the accreditation requirements, the recipient of the accreditation decision shall, within a given transitional period, show that the revised requirements are met. Otherwise, the validity of accreditation will expire at the end of the transitional period.
2. The client agrees to cooperate with the Finnish Accreditation Service to ensure that it operates continuously in accordance with the requirements confirmed for the accreditation activities. The client shall provide the information required for qualification assessment requested by the Finnish Accreditation Service and approve the assessment performed by the Finnish Accreditation Service on the assessment of qualifications at its premises. Upon request, the customer also arranges witnessing of activities. If there is evidence of fraudulent behavior the accreditation decision or assessment process is withdrawn. In addition, cooperation with the Finnish Accreditation Service must be carried out to clarify potential customer complaints that are directed to the client and come through the Finnish Accreditation Service.
3. The accredited client agrees to be subject to evaluation activity that the Finnish Accreditation Service considers necessary for accreditation activities. Finnish Accreditation Service reserves the right to do unannounced assessment. When the accredited client acts in another country it gives its approval for the cooperation and exchange of information between Finnish Accreditation Service and the accreditation body in the country concerned.
4. The accredited client shall inform the Finnish Accreditation Service without delay of any significant changes that have taken place. Significant changes include the change in legal, commercial or organisational status or in the management of its organization. Also, significant changes include changes in personnel, equipment, premises, scope of accreditation, or procedures.
5. The client agrees to pay payments related to the assessment and the maintenance of the accreditation.
6. When referring to accreditation the accredited actor complies with the rules of the Finnish Accreditation Service (Requirement V1). Accreditation may only be referred to in the area of competence mentioned in the scope and the accreditation may not be referred to at the application stage.
7. The accredited client shall not offer the same service as the accreditation body. If the accredited client uses accreditation standards for the evaluation of subcontractors, the document to be submitted as a result of the assessment must indicate the purpose for which the assessment was made. Assessment of subcontracting must not create the impression that the subcontractor would fulfill all the requirements for accreditation.

Additional requirement for certification organisations

8. Certification organisation shall inform its clients about the withdrawal of its accreditation and about the influence of the withdrawal on the certificates granted.
9. Personnel -, product - and management systems certification body shall always issue certificates accredited and make reference to accreditation in certificates, if the certified activity is within the scope for which the certification body is accredited.