



FINAS FINNISH ACCREDITATION SERVICES TERMS FOR ITS CLIENTS 01.03.2024

The client accepts the terms and conditions when applying for accreditation. Up-to-date terms and conditions are provided to the client in connection with the decision and are available on the FINAS Finnish Accreditation Service website. Client refers to actors seeking accreditation or actors already accredited.

1. The client shall comply with the requirements confirmed by the FINAS Finnish Accreditation Service for accreditation activities (Decision P1 and mandatory guides www.finas.fi). If major changes are made to the accreditation requirements, the recipient of the accreditation decision shall, within a given transitional period, show that the revised requirements are met. Otherwise, the validity of accreditation will expire at the end of the transitional period.
2. The client agrees to cooperate with the FINAS Finnish Accreditation Service to ensure that it operates continuously in accordance with the requirements confirmed for the accreditation activities. The client shall provide the information required for qualification assessment requested by the FINAS Finnish Accreditation Service and approve the assessment performed by the FINAS Finnish Accreditation Service on the assessment of qualifications at its premises. Upon request, the client also arranges witnessing of activities on their own or at their customer's premises. If there is evidence of fraudulent behavior or client acts repeatedly against the terms and conditions of accreditation the accreditation decision or assessment process is withdrawn. In addition, the client must cooperate with the FINAS Finnish Accreditation Service in resolving any complaints received by FINAS Finnish Accreditation Service that are directed to the client.
3. The client agrees to be subject to evaluation activity that the FINAS Finnish Accreditation Service considers necessary for accreditation activities. FINAS Finnish Accreditation Service reserves the right to do unannounced assessment. When the accredited client acts in another country client gives its approval for the cooperation and exchange of information between FINAS Finnish Accreditation Service and the accreditation body in the country concerned.
4. The client shall inform the FINAS Finnish Accreditation Service without delay of any significant changes that have taken place. Significant changes include the change in legal, commercial or organisational status or in the management of its organization. Also, client must inform to FINAS Finnish Accreditation Service if activities are suspended or partial suspended. Also, significant changes to be informed include changes in scope of accreditation, premises, equipment, or procedures, and also changes in personnel that are responsible for accreditation activities.
5. The client agrees to pay payments related to the assessment and the maintenance of the accreditation.
6. When referring to accreditation the accredited client complies with the rules of the Finnish Accreditation Service (Requirement FINAS V1). Accreditation may only be referred to in the area of competence mentioned in the scope and the accreditation may not be referred to at the application stage.
7. The client shall not offer the same service as the accreditation body. If the client uses accreditation standards for the audit of subcontractors, the document to be submitted as a result of the audit must indicate the purpose for which the audit was made. Audit of subcontracting must not create the impression that audit has been made for accreditation purpose.

These terms and conditions replace on 22.10.2021 published terms and conditions.

Changes are:

- Point 2: added location of witnessing
- Point 4: added that client must inform suspension of activities
- Point 6: updated reference to FINAS V1 requirement